



Mackay West State School P&C Association
Life Membership Policy and Nomination Form

LIFE MEMBERSHIP

Life Membership is the highest Award available to recognise the exceptional contribution of individuals to the Mackay West State School Parents and Citizens Association. It is therefore only to be awarded in exceptional circumstances.

The Mackay West State School P&C Association may confer life membership on not more than three (3) Life Memberships in any calendar year, with the exception of the inaugural year where the number is not specified. Nominations only to be accepted for consideration upon receiving completed nomination form.

Life Membership Awards Committee

Life Membership Award Committee will consist of:

- Principal
- The President;
- P&C Member x2 ;
- A Life Member.

The Life Membership Award Committee has the final recommendation of awarding Life Membership to an individual. If the Life Membership Award Committee cannot reach a unanimous decision, the decision rests with the President. The recommendation is then presented to the Association for approval by majority vote.

Criteria Considerations

Compliance with the nomination process;

Applications should demonstrate attainment of minimum service requirements and other details of exemplary service.

These points apply in whatever role the nominee has participated in during their service in the Association.

Satisfaction of the following criteria:

- The nominee has made a major contribution to the Association;
- The nominee has made a major contribution to Mackay West State School;
- The nominee has not brought ill repute to the Association; and
- In considering the award of Life Membership an individual should have demonstrated significant, sustained and high quality service enhancing the reputation and future of the Association.

The points to be taken into account when considering any nomination should include:

- The general attitude and overall demeanour of the nominee to ensure that the attitude is one that reflects a dedication to the values of the Association and school.
- Commitment to the principals of good citizenship.
- Valued leadership and good role modelling that reflects credit upon the Association and school community.

Achieving minimum service levels does not automatically guarantee the award of Life Membership.

Length of Service

The length of service to the Association should be at least 7 years in any membership capacity.

Process for Assessing Applications for Life Membership

The Life Membership nomination process is:

- The Association is to invite nominations for Life Membership.
- Appropriate forms are to be available on request;
- Nominations are to be open for a maximum of 60 days closing 8 weeks prior to AGM;
- Applications for Life membership should be forwarded to the Principal and the P&C Secretary (in accordance with the Constitution) by no later than 8 weeks before the AGM in each year.
- Life Membership nominations and citation are to be prepared in writing by a P&C Member with the supporting signatures of at least 3 current P&C members;
- Life Membership Committee will assess all nominations for Life Membership.
- The Life Membership Committee will assess all nominations and only put forward those nominations that are considered worthy of Life Membership.
- Nominations are to remain confidential until Life Membership is conferred; and
- The final list of endorsed nominations for the award of Life Membership will be submitted to all members of the P&C for agreement.
- Life Membership is to be conferred at a significant P&C meeting; AGM/ Special Meeting.
- Where a member formally raises an objection, the nomination will be referred to the Sub Committee for reconsideration.

Benefits of Life Membership

In addition to the status of membership of a select group within the Association, Life Membership will be recognised by:

- Award of the Life Membership at the Mackay West State School P&C Association
- A Life Member shall have the rights of a P&C member
- Listing on the Mackay West State School P&C Association Honorary Life Members Board and other official documents.

Retraction of a Life Membership Award may occur where the recipient has conducted him/herself in a manner that reflects directly and adversely on the image or activities of the P&C Association / school community. This provision will only be exercised in exceptional circumstances and will require the full support of the Mackay West State School P&C Association Executive to be enacted. As part of the deliberations, the Life Member in question is also to be given an opportunity to present their case for retention of their Life Membership status.

This policy will be reviewed two years after introduction.

WHO ARE YOU NOMINATING?

Title:	_____
Given Name:	_____
Surname:	_____
Position:	_____
Years of service:	_____

Nominee Details:

Address:	_____
Phone:	_____
Email:	_____

NOMINATION CRITERIA

<p>Please briefly explain why the nominee should be considered for life membership (you may add additional comments in a separate paper if space is insufficient).</p> <p>See the attached document for criteria considerations and length of service</p>	
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NOMINATOR AND SECONDER DETAILS

We, current members of the Mackay West State School P&C Association, declare that the information in this form is true to the best of our knowledge and propose the nominee be considered for life membership of the MWSS P&C Assoc.

Name:		Name:		Name:	
Address:		Address:		Address:	
Phone:		Phone:		Phone:	
Signature:		Signature:		Signature:	

Please mail, email or fax this completed form marked to the attention of:

The Principal and P&C Secretary

Mackay West State School, Pinder St ,West Mackay, Q, 4740

the.principal@mackwestss.eq.edu.au

Ph 07 49 515 111

Fax 49 515 100

to arrive by close of nominations 8 weeks Prior to AGM or designated special meeting